



Victoria County, TX

POSITION PROFILE

<u>Position Title:</u>	PAT Parent Educator	<u>Effective Date:</u>	August 2025
<u>Department:</u>	Health Department	<u>Division:</u>	Texas Home Visiting
<u>Accountable to:</u>	Texas Home Visiting Program Manager	<u>Status:</u>	Non-Exempt
<u>Salary:</u>	\$17.56 - \$20.64		

Primary Objectives

Under the supervision of the Program Manager, the certified Parent Educator will implement the Parents as Teachers model, emphasizing parent-child interaction, development-centered parenting, and family well-being in their work with families. Utilizing the PAT Foundational 1 and 2 Curriculum in culturally sensitive ways, the parent educator will partner, facilitate, and reflect with families.

Supervision Received

Work is performed under the limited supervision of Texas Home Visiting Program Manager

Supervision Exercised

None.

PRIMARY DUTIES AND RESPONSIBILITIES

- Engage in recruitment activities.
- Complete an initial and annual family-centered assessment with each family.
- Develop, monitor and review goals with each family.
- Plan, provide and document personal visits focused on parent-child interaction, development-centered parenting and family well-being.
- Use the PAT Foundational curriculum to share research-based information with families.
- Provide group connections to give families an opportunity to build social connections with each other, engage in parent-child interaction activities, and increase their knowledge of ways to support children's development.
- Complete an initial and annual developmental screening and health review for each enrolled child.
- Connect families to resources that help them reach their goals and address their needs.
- Help parents and children transition to other services as needed, to preschool, or to kindergarten.
- Maintain and submit in a timely way all required family and program documentation.
- Organize and inventory supplies/materials, etc.
- Participate in at least 2 hours of reflective supervision monthly and at least 2 hours of staff meetings monthly.
- Obtain competency-based professional development and renew parent educator certification annually.
- Participate in continuous quality improvement.
- Attend meetings as assigned: PEI Regional collaborative meetings, TXPAT Home Visitation trainings and meetings.
- Maintains absolute patient/ client confidentiality and HIPAA compliance at all times

- Other duties as assigned

MINIMUM QUALIFICATIONS

- High school diploma or GED and a minimum of two years' previous supervised work experience with young children and/or parents is required.
- Bachelor's Degree or four-year degree in early childhood education, social work, health, psychology or a related field is recommended.
- Two-year degree or 60 college hours in early childhood or a related field is acceptable.
- Community Health Worker certification (may be obtained within the first six (6) months of employment) can take place of college degree/hours.
- Valid Texas Driver's License and proof of automobile liability insurance.

WORKING CONDITIONS

The characteristics listed below are representative of the physical demands, physical agility, sensory requirements, and environmental exposures required by an individual to successfully perform the essential duties of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential duties.

- Employees sit most of the time but may walk or stand for some periods of time.
- This is light work requiring some physical agility such as: climbing, stooping, kneeling, crouching, crawling, reaching, pushing, pulling, repetitive motions and manual dexterity.
- Sensory requirements include standard vision requirements, ability to convey detailed or important instructions to others accurately, loudly or quickly, and standard hearing requirements - hear information at normal spoken word levels.

Physical Exertion (Pounds)	
Up to 10	Frequently
Up to 25	Occasionally
Up to 50	Occasionally
Up to 100	Seldom or never
100 or more	Seldom or never

Environmental Exposures	
Work near moving mechanical parts	Seldom or never
Work in high, precarious places	Seldom or never
Toxic or caustic chemicals	Seldom or never
Outdoor weather conditions	Occasionally
Extreme Cold, non-weather	Seldom or never
Extreme Heat, non-weather	Seldom or never
Noise Level	Quiet

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.