



VICTORIA COUNTY

PUBLIC HEALTH DEPARTMENT

2805 N. Navarro, Victoria TX 77901

Position: LVN PUBLIC HEALTH NURSE

2021

Full-time Position

Salary: \$18.70 - \$22.00

Non-Exempt

Open until filled

SUMMARY

The person filling this professional position collaborates effectively with VCPHD team members; coordinates services between and among outside agencies; and provides quality public health nursing services to meet the needs of the citizens of Victoria.

Essential duties and responsibilities include, but are not limited to the following:

- Engages in primary prevention and health promotion activities
- Manage adult & pediatric health screening, immunizations, tuberculosis & sexually transmitted disease control activities
- Takes and records vital signs
- Performs lab screenings (Cholesterol, blood sugar, and blood pressure)
- Responds to the needs of the public & provides referrals to appropriate healthcare provider & agencies
- Provides patient care and consultations when necessary
- Inventories vaccine and nursing supplies
- Mail out vaccine reminders
- Performs vaccine entry in TWICES and IMMTRAC
- Travels to various locations on a regular basis to assist with or participate in clinics and other public health activities
- Performs related work assignments
- Exercises prudent nursing judgement to ensure the standards of nursing practice are implemented at all times

SUPERVISORY RESPONSIBILITIES

- None

EDUCATION AND/OR EXPERIENCE

- Licensed Vocational Nurse (LVN) license from an accredited school

- Minimum of two years of clinical experience preferred

LANGUAGE SKILLS

- Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals
- Ability to write routine reports and correspondence
- Ability to speak effectively before groups of customers or employees of organization

REASONING ABILITY

- Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form
- Ability to deal with problems involving several concrete variables in standardized situations

CERTIFICATES, LICENSES, REGISTRATIONS

- Current, unrestricted license as a Licensed Vocational Nurse (LVN) by the Texas Board of Nurse Examiners
- Current Texas driver's license
- Current Basic Life Support Certification

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Sit at a desk, talk, and/or hear over 2/3 of the time
- Stand, walk, reach with hands and arms, climb or balance, stoop, kneel, crouch, crawl, taste and/or smell under 1/3 of the time
- Up to 25 pounds lifting under 1/3 of the time
- Over 25 pounds lifting none of the time
- Close vision, at 20 inches or less, and distance vision, at 20 feet or more, is required, with or without correction

Apply to Human Resources, Victoria County Courthouse. EEOE. No phone calls please. Applications are required. Employment Applications can be found online under the employment jobs link or <https://www.vctx.org/page/employment>.

Victoria County Human Resources
115 N. Bridge St., Room 127
Victoria, TX 77901